

H1N1 vaccine clinics- Please sign in at the Volunteer Center- when you report to your shift. You will be given an assignment at that time.

THANK YOU for volunteering to be a part of the H1N1 vaccination effort. Over the coming weeks, AU will be holding a series of vaccination clinics for students, employees and dependents. As we embark on this effort, we realize that our best laid plans may change as we gain experience in mass immunizations, so please be give us your feedback on how to improve our clinic flow and processes. This will truly be a learning experience for us all!

If you have questions or comments or need additional information, please contact one of the following individuals:

Susan McAllister- Associate Director of Public Safety Information and Education

Chance Corbett, Associate Director of Emergency Management

Dr. Fred Kam, AUMC

Dr. Kimberly Braxton Lloyd, AUPCC Clinical Director

Emily Mann, AUPCC Operations Director

Non-clinical volunteer roles:

- Screening area entrance- Greet individuals seeking vaccination, provide the screening form, direct person to a table, instruct person to complete the form. Instruct persons to read the laminated Vaccine Information Sheet (VIS) and Privacy Practice Notice available on the tables.
- Screening area exit- Offer copy of Vaccine Information Sheet and Privacy Polity and direct person to vaccination
- Runner- Assist wherever needed to ensure supplies are available at all stations, take administration forms to the volunteer center and ensure that the laminated copies and pens are on the tables in screening area
- Traffic- Direct persons toward screening area and vaccination area. Collect data on participant age and status (student, employee, dependent, other)
- Volunteer center- Assist volunteer with check in (have volunteers sign in, assist with orientation to area), alphabetize administration forms as received, serve as contact point for onsite volunteer coordinator.
- Patient monitor/Exit- Man the monitoring area for vaccine naïve persons who must wait for 10 minutes before leaving

Please sign up for a clinic by clicking on the link to the Google spreadsheet. New clinics will be posted weekly.

Link:

<http://spreadsheets.google.com/cc?key=0AtkHycJlrRsdHxdUNBeVIFMIBSYUZvOTNGOFI3amc&hl=en>