

In-Service Evaluation Form

Student(s): _____

Evaluator: _____

Topic: _____

Date: _____

Audience: Nurses _____

Physicians _____

Pharmacists _____

Patients _____

Others (list) _____

0 Remediation Required	1 Needs Significant Development	2 Needs Development	3 Competent	4 Exceeds Expectations
The student is unable to satisfactorily complete basic and routine tasks despite directed questioning. The preceptor must complete the task. Remediation is necessary.	The student requires guidance/several minutes of directed questioning to complete basic and routine tasks.	The student requires guidance/directed questioning to complete complex tasks; independently completes basic and routine tasks.	The student requires limited prompting to complete complex tasks; independently completes basic and routine tasks.	The student independently completes most complex tasks; independently completes all basic tasks. Proficiency demonstrates readiness for entering the profession and becoming an independent practitioner.

I. Presentation of Pertinent Data (15%)

Applicable pharmacotherapy, disease state, and basic science concepts are covered. Data is always or nearly always interpreted correctly. Content matches audience's needs.

0 Remediation Required	1 Needs Significant Development	2 Needs Development	3 Competent	4 Exceeds Expectations
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Comments:

II. Critical Thinking Skills (25%)

Provides sound assessments and makes original recommendations based on inquiry, extensive analysis, and scientific reasoning. Ample citations of current literature are provided.

0 Remediation Required	1 Needs Significant Development	2 Needs Development	3 Competent	4 Exceeds Expectations
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Comments:

III. Communication Skills (15%)

The presentation is logically organized and the information is clearly explained. Delivery includes direct eye contact, clarity and proper rate of speech, absence of nervousness and distracting habits, and appropriate terminology and pronunciation.

0 Remediation Required	1 Needs Significant Development	2 Needs Development	3 Competent	4 Exceeds Expectations
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Comments:

IV. Response to Questions / Knowledge of Subject (25%)

Able to answer questions in logical fashion and has the ability to think on his/her feet. Answers are accurate and correspond with the expected degree of competence.

0 Remediation Required	1 Needs Significant Development	2 Needs Development	3 Competent	4 Exceeds Expectations
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Comments:

V. Printed and Audiovisual Materials (10%)

0 Remediation Required	1 Needs Significant Development	2 Needs Development	3 Competent	4 Exceeds Expectations
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Comments:

VI. Student is interactive with the audience during the presentation (10%)

0 Remediation Required	1 Needs Significant Development	2 Needs Development	3 Competent	4 Exceeds Expectations
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Comments:

Summary Comments:

Determination of Grade

Step 1: Calculation of Mean Score							
	RR (0)	NSD (1)	ND (2)	C (3)	EE (4)	X % Weight	= Subtotal
Presentation of Pertinent Data						X (0.15)	
Critical Thinking Skills						X (0.25)	
Communication Skills						X (0.15)	
Response to Questions/Knowledge of Subject Matter						X (0.25)	
Printed and Audiovisual Material						X (0.10)	
Student is interactive with audience during the presentation						X (0.10)	
Total Score							

Step 2: Convert Mean Score to a Percentage Grade:

Rubric for converting a mean score to a percentage score	4.0 = 100%	3.2 = 87%	2.4 = 78%	1.6 = 62%	0.7 = 36%
	3.9 = 98%	3.1 = 86%	2.3 = 76%	1.5 = 60%	0.6 = 29%
	3.8 = 97%	3.0 = 85%	2.2 = 74%	1.4 = 58%	0.5 = 22%
	3.7 = 95%	2.9 = 84%	2.1 = 72%	1.3 = 56%	0.3 = 15%
	3.6 = 93%	2.8 = 83%	2.0 = 70%	1.2 = 54%	0.2 = 8%
	3.5 = 92%	2.7 = 82%	1.9 = 68%	1.1 = 52%	0.0 = 0%
	3.4 = 90%	2.6 = 81%	1.8 = 66%	1.0 = 50%	
	3.3 = 88%	2.5 = 80%	1.7 = 64%	0.8 = 43%	